



**GOVERNMENT OF SIKKIM
FINANCE, REVENUE AND EXPENDITURE DEPARTMENT
SECRETARIAT, GANGTOK – 737101**

No. 11/Fin/Bud

Date 02.11.2013

C I R C U L A R

The First Supplementary Demands for Grants is likely to be presented in the coming session of the Sikkim Legislative Assembly. All Heads of Departments are requested to forward proposals of their department for inclusion in the First Supplementary Demands for Grants 2013-14 in respect of the followings sectors:

1. Centrally Sponsored Schemes for which sanction from the Government of India have been received but have not been incorporated in the Demands for Grants for 2013-14.
2. Adjustment of Plan allocation, for which DPER & NECA Department has already communicated additional /supplementary allocation to some departments.
3. Provision under NEC/NLCPR that have not been included in the budget but sanction received. Since the allocation under NEC & NLCPR is now a part of the Plan Financing, the request for such inclusion of NEC& NLCPR provision should be supported by the revised allocation /confirmation from the DPER & NECA Department.

Departments are, therefore, required to submit their proposals in the prescribed forms, in duplicate, along with attested copies of Sanction Orders received from the concerned Ministry of Government of India or other relevant documents, as applicable, duly signed by the Drawing & Disbursing Officer and the Head of the Department latest by **13th November, 2013**. However, the proposals in respect to Sl. No. 2 & 3 above may be submitted to the DPER & NECA Department.

It needs to be mentioned here that the Supplementary Grant is neither allowed under the head of accounts from where re-appropriation has already been made previously nor it can be surrendered at a later stage. Hence, the departments are requested to work out the actual requirements and seek supplementary demands accordingly to avoid unnecessary savings/excesses at the end of the financial year.

Sd/-

**Controller of Accounts
Finance, Revenue & Expenditure Department**

**Memo No. 1(2)/89-90/.....Bud/Fin
Copy to:**

Dated:

1. The Secretary-cum-Development Commissioner, Development Planning, Economic Reforms and North Eastern Council Affairs Department.
2. All Heads of Departments, Govt. of Sikkim, Gangtok
3. All Drawing and Disbursing Officers, Govt. of Sikkim, Gangtok
4. The Joint Secretary, Information Technology Department for putting this on the website of the Government.

Sd/

**(S.D. Pradhan)
Principal Director (Budget)
Finance, Revenue & Expenditure Department.**