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GOVERNMENT OF SIKKIM
FINANCE DEPARTMENT
TASHILING SECRETARIAT
BLOCK-B
GANGTOK

No. 02.../ Fin | Adm

Dated : 06/06/2022

Circular

The Finance Department is organising a training programme for all Drawing and Disbursing Officers and their staffs to familiarise and train them for usage of DDO services of Pranali (SIFMS Ver.2.0). The training shall be imparted in batches at Sikkim Manipal Institute of Technology, Majhitar, Rangpo, with hands on training using Lab facilities.

Therefore, all Drawing and Disbursing Officer are required to compulsarily forward their nominations along with accounts staff(s) under them. In case of Education Department, LDCs or any other staff engaged in preparation of salary bills of the schools they are attached with, may also be nominated. The last date of online nominations to be submitted is 20th June 2022 and the link will be de-activated automatically thereafter.

All Heads of Departments and Heads of Accounts of the respective department are to instruct and ensure that their D&DOs and subordinate staff register/enroll themselves for the said training programme. The training shall be for two days for each batch and the training schedule shall be notified by Finance Department at a later date. The respective Heads of Offices are required to depute their D&DOs and subordinates for training as per the training schedule notified by Finance Department.

The link/URL for submitting nominations is: https://docs.google.com/forms/d/e/1FAIpQLSfbwPV-dSHx4qAPLspdPvEMfe_AcKA-wtEV5VepFYkXNwjiEg/viewform?vc=0&c=0&w=1&flr=0

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Sd/-
(V.B.Pathak, IAS)
Additional Chief Secretary
Finance Department
File No.10/96/BUD/FR&ED

Memo No. 03-09 | Fin/ADM
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Dated:- 06/06/2022

1. All Heads of Departments with request to instruct the D&DOs and their Subordinates for compliance
2. All Heads of Offices
3. All Heads of Accounts/RCOs in respective departments
4. All Heads of Treasuries for circulating information and instructing D&DOs to submit nominations.
5. All Drawing and Disbursing officers
6. Under Secretary, Finance Department (HQ) for circulation of information to the respective, HODs, HOOs, Heads of Accounts, D&DO by all means.
7. IT Cell Finance Department for hoisting in official website.

Secretary cum Controller of Accounts
Finance Department