



GOVERNMENT OF SIKKIM
FINANCE, REVENUE & EXPENDITURE DEPARTMENT
GANGTOK – SIKKIM

No. 4/12/14/L/Accounts/FRCD/PT II/01

Dated.....07/05/15

CIRCULAR

Instruction No. 04

This is for the information of all the Heads of the Department that w.e.f. 21.04.2015, software known as Return Preparation Utility (RPU), for filing of the TDS returns by the Drawing and Disbursing Officers, has been upgraded from version 4.2 to 4.3.

This upgraded version compulsorily requires PAN of the "Person Responsible for the Deduction of Tax" (i.e. the D&DO) and without the same the return cannot be prepared and uploaded. Failure to e-file the returns would attract a penalty of Rs. 200 per day w.e.f. 16.05.2015.

All the Drawing & Disbursing Officers are, therefore, be directed to provide their PAN numbers directly to M/S G.Choudhury & Associates, chartered Accountants, M.G.Marg, Gangtok, In case, a D&D.O. need to apply for PAN, the office of the Chartered Accountant shall provide all possible support to the D&DO, free of cost, except for PAN uploading which would require a charge of Rs. 105/-


Sd/-
PRINCIPAL SECRETARY
FINANCE, REVENUE & EXPENDITURE DEPARTMENT

Memo No. 101-106.....

Dated: 07/05/15.....

Copy to :

1. All the Heads of the Department,
2. All D& DO
3. P.P.S. to Chief Secretary.
4. Director, Treasury & PAO
5. Addl.Dir./Chief Pay & Accounts Office,
6. File &
7. Guard File.


CONTROLLER OF ACCOUNTS
FINANCE, REVENUE & EXPENDITURE DEPARTMENT