CIRCULAR

As per the Income Tax Act 1961, the Treasury, Pay & Accounts Offices (TP&AOs) are required to file monthly Income Tax returns in Form 24G by 15th of the succeeding month.

To ensure that the TDS figures in form 24G are accurate & correct the Drawing and Disbursing Officers are required to reconcile the figures with concerned TP&AOs compulsorily and furnish the report of the outcome of the reconciliation process to the TDS Cell of FRED every month at tdscellfred@gmail.com positively.

It has come to the notice of Finance Revenue & Expenditure Department that most of the Drawing and Disbursing Officers are not following the instructions contained in the Circular No. 03/PAO(Hq.) dated 24.09.2016 issued by Treasury, Pay & Accounts Office, Headquarter, Gangtok.

It is once again directed that all the Drawing and Disbursing Officers are to comply strictly with the instructions contained in circular referred to above.

sd/-
Principal Secretary
Finance Revenue & Expenditure Department

Memo No............... B/227/65/FR&ED/FCD/2015/17/TDS1 Dated: 02/6/17

Copy for information to:
1. All Heads of Department, Government of Sikkim
2. Principal Director/ Additional Director/ CPAO, Treasury Pay & Accounts Office East/West/ North/ South
3. All the Officers of Finance Revenue & Expenditure Department
4. All Drawing & Disbursing Officers, Government of Sikkim
5. Assistant Director, IT Cell, FR&ED for uploading in the website of FR&ED
6. Guard File and
7. Office Copy

Principal Director (ECD/FRBM)
Finance Revenue & Expenditure Department