



URGENT

**GOVERNMENT OF SIKKIM
FINANCE, REVENUE & EXPENDITURE DEPARTMENT
GANGTOK**

No. 07/Adm /Fin

IMMEDIATE

Date 23.11.16

OFFICE MEMORANDUM

In continuation of Office Memorandum No 06/Fin/Adm, dated 21st November, 2016, the Drawing & Disbursing Officers of the Departments/Divisions are further directed to submit soft copies of the payment details in Microsoft Excel format to the Banks in compliance of Para 2 of the above Office Memorandum.

The Drawing & Disbursing Officers should satisfy themselves and ensure that the details submitted to the Banks are perfectly correct and contain no erroneous description of the facts.

By Order


Sd/-
PRINCIPAL SECRETARY
FINANCE REVENUE & EXPENDITURE DEPARTMENT

Memo No. GOS/FIN/ACCTT/A-189/15-16/966-72

Dated: November 21.2016

Copy to :

1. All HODs, Government of Sikkim
2. Principal Secretary to HCM, Government of Sikkim
3. Sr. P.S. to Chief Secretary
4. Principal Director, TP&AO
5. All CP & AOs
6. All D & DOs
7. File & Guard File


CONTROLLER OF ACCOUNTS
FINANCE REVENUE & EXPENDITURE DEPARTMENT